

**Capital Project Advisory Review Board
Data Collection Subcommittee**

**Meeting No. 1
November 3, 2005**

I. General Issues Discussed

1. Charge of the Committee
 - Short Term – Provide a recommended list of project performance measures to CPARB by Dec. 8, 2005
 - Long Term – To be discussed at next meeting

2. “Define the Question” – What data is needed to answer the question.
 - Fairness
 - Added value
 - Is the public getting more for the money

3. Comparing Outcomes
 - Within and outside
 - Private industry
 - All delivery methods –DBB, GC/CM & DB

4. Challenges
 - Difficulty in tracking what agencies and projects are using alternative delivery methods
 - Inconsistence between agencies - different data collection and monitoring methods and systems
 - Inconsistence of terminology between agencies
 - Data self-reported and resistance to report data
 - Lack of data to make delivery method comparisons

5. Benchmark Categories – Agreed with the following:
 - Schedule Performance
 - Cost Performance
 - Contract Changes
 - Contractor Selection Process
 - Subcontractor Selection Process
 - Third Party Consultants
 - Protests and Claims
 - Quality Performance

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II. Action Items

1. Develop Benchmark Matrix to collect committees input on possible performance measures - Action: Darlene – By: Nov. 7
2. Committee input on possible matrix measures - Action All – By: Nov. 11
3. Compile committee input and resend to members for comments – Action: Darlene – By: Nov 16
4. Return compiled list comments - Action: All – By: Nov. 23

III. Next meeting: Dec. 1, Monthly day and time to be finalized

Subcommittee Members:

Darlene Septelka (Lead), WSU
Alan Nygaard , UW
Michael Transue, AGC (not present)
GA - **Need Representative**
Teresa Rodriguez, City of Seattle
OFM - **Need Representative**
Representative Kathy Haigh
Carolyn Crowson, OMWBE
Ed Kommers, Mechanical Contractors

Other Attendees:

Steve Goldblatt, UW
Juan Huey-Ray, OMWBE